



## **CODE OF CONDUCT FOR FACULTIES**

### **Principal and Vice Principals**

- Maintain impartiality in interactions and decisions involving faculty, administrative staff and students.
- Exercise tolerance when addressing contentious issues among students and subordinates.
- Avoid any form of discrimination based on gender, colour, or creed towards staff or students.
- Refrain from manipulating the assessment of colleagues deliberately.
- Uphold integrity, dignity, decorum, and efficiency in all dealings.
- Align actions with the college's vision and mission.

### **Teachers**

- Dedicate full working time to the profession during working days.
- Keep the college's vision and mission in mind while fulfilling responsibilities.
- Demonstrate sincerity in the profession and engage in community activities thoughtfully.
- Make efforts to update knowledge in respective disciplines.
- Pursue continuous professional development.
- Actively engage in research endeavors.
- Stay informed about technological advancements and embrace updates.
- Foster collaboration and discourse with other nationally or internationally significant institutions.
- Treat colleagues, students, and parents impartially.
- Exercise tolerance in addressing sensitive issues among students and subordinates.
- Uphold integrity, dignity, decorum, and efficiency in interactions.
- Work for the institution's collective interests.



- Avoid confrontations and respect colleagues' opinions.
- Maintain regularity, punctuality, and attend classes promptly.
- Seek permission from the principal before leaving campus during working hours.
- Attend all student-organized programs to maintain discipline and provide support.
- Assist students in balancing academic and extracurricular pursuits.
- Promote students' multi-dimensional growth and foster a sense of responsibility and independence.
- Encourage respect for others and public property among students.
- Promote awareness of the country's history, fundamental rights and duties of Indian citizens.
- Cultivate respect towards teachers, parents and authorities.
- Encourage research-based learning and participation in social service activities.
- Obtain prior written approval for leave, except for casual leaves, and promptly inform the Principal and Head of the Department in case of illness or emergencies.

### **Non-Teaching Staff**

- Ensure punctuality in office attendance.
- Adhere to the college's vision and mission in performing duties.
- Work diligently for effective institution administration.
- Display polite and accommodating behaviour towards students and teachers.
- Obtain written approval for leave, except for casual leaves.