



# **REMEDIAL POLICY**

## **1. Introduction**

Jamia Nadwiyya Arts and Science College (JNASC) recognizes that students may face academic challenges throughout their studies. This Remedial Policy aims to provide a supportive and structured framework to identify and assist students experiencing academic difficulties, enabling them to achieve their academic goals and succeed in their chosen programs.

## **2. Purpose**

The purpose of this policy is to:

- Identify students experiencing academic difficulties early on.
- Provide timely and appropriate support to students needing remediation.
- Offer a range of remedial measures tailored to individual student needs.
- Ensure that remedial efforts are integrated with the College's academic programs.
- Promote a culture of academic support and success within the College.

## **3. Scope**

This policy applies to all undergraduate and postgraduate students enrolled in JNASC academic programs.



#### 4. Definitions

- **Remedial Measures:** Additional academic support, such as tutoring, workshops, study skills training, or supplemental instruction, designed to help students improve their academic performance.
- **Academic Difficulty:** A student's inability to meet the minimum academic standards for a course or program, as evidenced by poor grades, incomplete assignments, or failure to meet other academic requirements.
- **Academic Advisor:** A faculty member assigned to provide academic guidance and support to students.

#### 5. Identification of Students in Need of Remediation

Students experiencing academic difficulty may be identified through:

- Poor performance on assignments or exams.
- Low attendance in classes.
- Failure to complete assignments or projects.
- Referral from faculty members or academic advisors.
- Self-identification by students seeking academic support.

#### 6. Remedial Measures

JNASC will offer a variety of remedial measures to students in need, including but not limited to:

- Individual or group tutoring.



- Workshops on study skills, time management, and exam preparation.
- Supplemental instruction sessions.
- Referral to academic advisors for personalized guidance and support.
- Mentoring programs.
- Access to online resources and learning materials.

## 7. Implementation

The implementation of remedial measures will follow these steps:

1. **Identification:** Students experiencing academic difficulties will be identified through various means, as mentioned earlier.
2. **Notification:** Students identified will be informed about their academic standing and the available remedial measures.
3. **Referral:** Students will be referred to appropriate remedial resources based on their individual needs.
4. **Monitoring:** The progress of students receiving remedial support will be monitored regularly to assess their improvement and adjust the support if necessary.
5. **Evaluation:** The effectiveness of remedial measures will be evaluated periodically to ensure they are achieving their intended goals.

## 8. Responsibilities

- **Students:** Students are responsible for actively participating in remedial measures and seeking support when needed.



- **Faculty:** Faculty members are responsible for identifying students in need of remediation and referring them to appropriate resources. They should also participate in remedial efforts by providing tutoring or supplemental instruction.
- **Academic Advisors:** Academic advisors are responsible for guiding students through the remedial process, offering personalized support, and monitoring their progress.
- **Remedial Staff:** Staff involved in remedial programs are responsible for providing high-quality support to students, monitoring their progress, and evaluating the effectiveness of remedial measures.
- **College Administration:** The College administration is responsible for providing the necessary resources and infrastructure for remedial programs, ensuring their proper implementation, and evaluating their overall effectiveness.

## **9. Confidentiality**

All information regarding a student's academic difficulties and participation in remedial measures will be treated with strict confidentiality, in accordance with the College's privacy policies.

## **10. Review**

This Remedial Policy will be reviewed periodically by the College's Academic Council to ensure its effectiveness and relevance to the changing needs of students.